

Divine Mercy Catholic Academy
August 8, 2017 Board of Directors Meeting Highlights

Location: St. Benedict Parish
Board Members Present

- Kathleen Martella-Zucco, Chairperson
- Dr. Eric Ecklund, Vice Chairperson
- Julie Edwards, Secretary
- Jeanette McCann, Treasurer
- Dr. William Brotz
- Marsha Critchfield
- Father Angelo Patti
- Father David Peles
- Maria Sanders
- Thomas Smith, Divine Mercy Academy Principal
- Sister Donna Marie Leiden, SC, Diocesan Director of Education
- Jo-Ann Semko, Diocesan Director of Elementary Education

Guests Present:
Kelly Seese, Facilities Manager, East/West Campus

Facilities Report:

Kelly Seese provided overview of both East and West Campus facilities and janitorial staffing. East campus is in good shape; physical inspection of West Campus was made by Father Mark Bagley, Mr. Seese and Dr. Ecklund.

West campus improvements noted:

- West Campus floors have been waxed, and many rooms painted.
- Installation of windows in existing classroom doors is ongoing at West Campus.
- Hi-lift was rented to clean rafters

Principal's Report:

Mr. Smith reported:

- LEGO® Education program to be implemented in Kindergarten through Grade 8. This type of comprehensive, highly engaging STREAM learning is not provided elsewhere in the state.
- Mass will be held every Wednesday in the Chapel for the middle school students.
- All teachers will have a Google web page and also a Remind 101 account.
- Student transfer referrals and PreK retention incentives as well as principal's scholarship incentives were discussed and will be implemented.

Old Business:

- Modifications to lease agreements were approved by OMOS Parish Council and St. Benedict's Church. Board motion to approve leases was made, seconded and unanimously approved. Now awaiting Diocese's legal approval and Bishop's signature.
- Reviewed Board of Director training previously provided by Dennis Cheesebrow. Information was thought to be of value, especially regarding long-range planning.

New Business:

- Business Manager and Administrative Assistant openings discussed. Application deadline set for August 14. Mr. Smith will be involved in hiring process.
- Board reviewed budget figures to date. Will continue to receive accounting support from Bishop McCort until new Business Manager in place at DMCA.
- Fundraising Policy was modified. When a family's fundraising profits exceed their \$800 requirement, the excess will be shared with the family in this way: 50% of the excess over \$800 will be applied to lower the family's tuition for the current academic year. The remaining 50% of the excess will go into the DMCA general fund. Motion to make this change was made, seconded and unanimously approved.
- Ms. Semko to provide each board member with a diocesan e-mail address for board communication.